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**SUPERIOR COURT OF CALIFORNIA
COUNTY OF TEHAMA**

Tehama Courthouse
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**Court Actions to Mitigate the Spread of Contagious Illnesses
and Address Public Concern Regarding COVID-19**

The Tehama County Superior Court strives to ensure equal access to justice and the legal process for all court users. Similar to other government agencies, Tehama Superior Court is closely monitoring the Novel Coronavirus (COVID-19) situation. The Court is in routine communication with Tehama County Public Health, other California Trial Courts, and the Judicial Council of California to ensure that we have up-to-date information. To serve the public and community, the Court at this time is operating under normal hours and operations. Any updates will be communicated through our website.

This document is provided to advise of the actions implemented by court administration to ensure the safety of our courthouse and the health of its visitors. While this information relates directly to recent concern regarding a new strain of the coronavirus, COVID-19, the procedures outlined herein will protect against the spread of contagious illnesses generally.

What is the Tehama County Superior Court doing to mitigate the spread of all contagious illnesses, including COVID-19?

Court administration will have continuing contact with the Public Health Director in Tehama County and will follow the best practice recommendations of those public health officials. The entire courthouse, including all public areas are cleaned daily. To reduce the spread of illness our building maintenance staff has emphasized the disinfecting of all areas within the courthouse.

It is recommended that Court visitors adhere to the following procedures:

1. Frequently, throughout the day, wash your hands with soap and warm water for at least 20 seconds;
2. Avoid touching your eyes, nose and mouth with unwashed hands;
3. Avoid close contact with persons who are sick;
4. If possible, postpone your visit to the Courthouse if you are sick with respiratory symptoms, a fever or a cough;
5. Follow the guidance of your doctor or public health officials.

How can I keep informed regarding the coronavirus?

The latest information regarding COVID-19 is available on the Centers for Disease Control website at

www.cdc.gov, the California Department of Public Health website at <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/ncov2019.aspx#>, and the Tehama County Health Services Agency website at <https://www.tehamacohealthservices.net/services/communicable-diseases/>.

What if I have received a jury summons to appear in court?

If you are not sick, you should report to the jury assembly room on the date and time indicated on your jury summons as you would normally. Follow the five recommended procedures described above. You may consider bringing a small container of hand sanitizer with you to the courthouse as an additional precautionary measure.

It is emphasized that if you are sick with respiratory symptoms, a fever or a cough, DO NOT report to jury service. Contact the jury commissioner's office at (530) 527-3946 to request that your jury service be deferred to a future date.

Other options and information.

As a general reminder, please consider the following options that are available to court users to minimize the necessity of coming to the courthouse.

- Online Payment options are available at <https://www.tehama.courts.ca.gov/onlineservices/index.htm>.
- Telephone payments can be made by calling (530) 737-5100.
- Telephonic appearances are available in certain case and hearing types. More information can be found on our website at <https://www.tehama.courts.ca.gov/divisions/civil-familylaw.htm>.
- Self-Help remote assistance via email at asksharp@buttecourt.ca.gov or visit <https://www.sharpcourts.org>.

The Tehama County Superior Court will provide additional information as it becomes available. Last updated on March 12, 2020.