Superior Court of California, County of Tehama

Copy of Transcript or Electronic Recording

Requestor Information:

Full Name: _____ Date: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone Number: _____ E-mail address: _____

Case Name: _____ Case Number: _____

Judge: _____ Department Number: _____

Date(s) of Hearing: _____ Need by date: _____

Court Reporter's Transcript:

Court Reporter's Name: _____

☐ Entire Transcript ☐Judge's Order only ☐ Other _____

The specified reporter will contact you with an estimate of the cost.
When complete, please email reporter transcript requests to: Transcripts@tehamacourt.ca.gov

Private requests will be processed in order by receipt of requests **AFTER** full payment has been received. Generally, it takes 10-14 days to process transcripts, but may take longer due to backlogged transcripts for that individual reporter. Due to a shortage of reporters in court, processing times may be lengthy.

Certain transcripts have priority under the law, such as writs, appeals, and preliminary hearings.

Expedited transcripts are not guaranteed due to transcript processing laws.

Government Code section 69954(d): any person who has purchased a transcript may, without paying further fee to the reporter, reproduce a copy or portion thereof as an exhibit pursuant to court order or rule, or for internal use, but **shall not** otherwise provide or sell a copy or copies to any other party or person.

Copy of Electronic Recording:

☐ Copy of Electronic Recording on CD

☐ Written Transcript of Electronic Recording *(only provided on statutorily mandated cases)*

☐ Other _____

☐ Recording Located **(FOR COURT USE ONLY)**
Length of Recording _____ Start Time _____ End Time _____

Complete this form, mail or return to:

Tehama County Superior Court
1740 Walnut Street
Red Bluff, CA 96080