



## Superior Court of California, County of Tehama Copy of Transcript or Electronic Recording

### Requestor Information:

Full Name: \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail address \_\_\_\_\_

Case Name: \_\_\_\_\_

Case Number: \_\_\_\_\_

Judge: \_\_\_\_\_

Department Number: \_\_\_\_\_

Date(s) of Hearing: \_\_\_\_\_

Need by date: \_\_\_\_\_

### Court Reporter's Transcript:

Court Reporter's Name: \_\_\_\_\_

Entire Transcript  Judge's Order only  Other \_\_\_\_\_

*The specified reporter will contact you with an estimate of the cost.*

**When complete, please email reporter transcript requests to: [Transcripts@tehamacourt.ca.gov](mailto:Transcripts@tehamacourt.ca.gov)**

Private requests will be processed in order by receipt of requests AFTER full payment has been received. Generally, it takes 10-14 days to process transcripts, but may take longer due to backlogged transcripts for that individual reporter. Due to a shortage of reporters in court, processing times may be lengthy.

Certain transcripts have priority under the law, such as writs, appeals, and preliminary hearings.

Expedited transcripts are not guaranteed due to transcript processing laws.

**Government Code section 69954(d):** any person who has purchased a transcript may, without paying further fee to the reporter, reproduce a copy or portion thereof as an exhibit pursuant to court order or rule, or for internal use, but **shall not** otherwise provide or sell a copy or copies to any other party or person.

### Copy of Electronic Recording:

Copy of Electronic Recording on CD

Written Transcript of Electronic Recording (*only provided on statutorily mandated cases*)

Other \_\_\_\_\_

Recording Located (**FOR COURT USE ONLY**)

Length of Recording \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

Complete this form, mail or return to:

**Tehama County Superior Court  
1740 Walnut Street  
Red Bluff, CA 96080**